

Foreward

The operation of the **Association of FITA Archers of Pennsylvania** shall be in accordance with the Constitution and Bylaws of the Association. This booklet contains the official **FITA Archers of Pennsylvania** Constitution and Bylaws.

Any situation not specifically covered either in this document, or any of the other **Association** "procedures", shall be handled in accordance with "Robert's Rules of Order--Revised".

All changes to the Bylaws that are enacted by the Board of Governors will be announced to the Association through the News Bulletin in the earliest possible issue following the Board action.

Members shall have (90) ninety days within to submit comments on any Bylaw change.

The Board will respond to such comments either by re-affirming or modifying its original action. However, the (90) ninety-day period during which comments are being solicited in no way affects the implementation date of any Bylaw change. All changes are effective as of the date of the original Board action.

Interpretation of the Constitution and Bylaws is available through the Board of Governors of **Association**.

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ARTICLE ONE - NAME

The name of this **Association** shall be FITA ARCHERS OF PENNSYLVANIA.

ARTICLE TWO - PURPOSE

This **Association** is formed for the following purpose:

(A) To provide the means and facilities for the promotion and education of target archery in the state of Pennsylvania.

(B) To promote and engage in archery tournaments.

(C) To promote Junior Olympic Archery Development (JOAD) clubs for the purpose of teaching target archery to youth.

(D) To do any and all things necessary or incident thereto.

(E) This **Association** is organized exclusively for charitable purposes within the meaning of section 501(c)3 of the Internal Revenue Code, and no part of any net earnings shall inure to the benefit of any private member.

(F) Notwithstanding any other provision of these Articles, the **Association** shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal income tax under section 501(c)3 of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue Law) or (b) by an organization contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue Law)

ARTICLE THREE - MEMBERSHIP

(A) The membership grades in **Association** are 1-Honorary, 2-Life, 3-Regular, 4-Student and 5-Affiliate.

(B) No refund of dues or fees shall be made to any member upon severance of affiliation with the **Association**.

(C) Membership in **FITA Archers of Pennsylvania** is not transferable from one individual to another.

ARTICLE FOUR - FEES AND DUES

Members shall pay no dues.

ARTICLE FIVE - VOTING RIGHTS

Voting rights in **FITA Archers of Pennsylvania** shall be restricted to members in good standing. Each member shall be entitled to one vote in the affairs of the **Association** as established by the Board of Governors. Proxy voting is permitted.

ARTICLE SIX - DISMISSALS

The Board of Governors may recommend to the **National Archery Association** to expel any member for just cause provided the member has been given written notice of the charges and an opportunity to present a defense.

ARTICLE SEVEN - BOARD OF GOVERNORS AND OFFICERS

(A) Elected Officers

The elected officers of the **Association** shall be a president, vice-president, secretary and treasurer. Other offices and officers may be established and appointed by the active members of the **Association** at the regular annual meeting.

(B) Board of Governors

The Board of Governors shall be comprised of six active members from within the state. The active members at the annual meeting shall elect members of the Board of Governors. (C) Eligibility
To be eligible for election as an officer of the **Association** or to the Board of Governors, a candidate must be a member in good standing.

ARTICLE EIGHT - MEETINGS

(A) Annual Meeting

There shall be an annual meeting of the **Association** during the annual outdoor championship tournament, unless otherwise ordered by the Board of Governors, for the purpose of electing officers, receiving reports, and transacting other business. Meetings shall be open to both members of the **Association** and non-members. Notice of the annual meeting, issued by the secretary, shall be mailed to the last recorded address of each member at least thirty (30) days before the time appointed for the meeting.

ARTICLE NINE - VOTING PROCEDURE AT MEETINGS

All questions at any legally convened **Association** meeting shall be decided by a simple majority of the votes cast.

ARTICLE TEN - AMENDMENT TO ARTICLES

These articles may be amended or repealed, in part, by a majority vote at any duly organized meeting of the **Association**.

ARTICLE ELEVEN - BYLAWS

Bylaws will hereafter be adopted. Such bylaws may be amended or repealed, in whole or in part, in any manner provided therein, and the amendment to the bylaws shall be binding on all members, including those who may have voted against them.

ARTICLE TWELVE - DISTRIBUTION OF PROPERTY

In the event of dissolution of this **Association** its property shall be distributed as provided in the bylaws of the **Association**.

ARTICLE THIRTEEN - PRINCIPAL OFFICE

The principal office of the **Association** shall be maintained within the State of Pennsylvania. The **Association** may have such other offices as designated from time to time, by its members of the Board of Governors.

ARTICLE FOURTEEN - POWERS

In furtherance of the objectives described above, but not in limitation thereof, the **Association** shall have the power to collect and disseminate statistics and other information, to conduct investigations, to engage in various fund raising activities, including advertising and publicity, in or by any suitable manner or media, and to hold property as is necessary to accomplish its purpose.

ARTICLE FIFTEEN - CONSTITUTIONAL AMENDMENTS

A proposed amendment to this constitution may be initiated by petition directed to the Board of Governors and signed by 1%, but no less than 20, of the voting members. The adoption or rejection of a proposed amendment shall be decided by a majority of the votes cast.

ARTICLE SIXTEEN - BYLAWS AMENDMENTS

The bylaws of the **Association** of FITA Archers of Pennsylvania may be amended by approval of three-fourths of the members of the Board of Governors.

BYLAW ONE - MEMBERSHIP

The membership grades in the **Association** are 1-Honorary, 2-Life, 3-Regular, 4-Student and 5-Affiliate.

1-Honorary Membership

Honorary membership may be conferred upon an individual of recognized ability and stature who has, by voluntary action, contributed substantially to the goals of the **Association**.

Any group of five or more voting members of the **Association** may nominate a candidate for Honorary membership by presenting, in writing, the reasons for such nomination to the president of the **Association**. A two-thirds majority vote of the Board of Governors, by secret ballot, is necessary to elect a candidate to Honorary Membership.

2-Life Membership

Life membership shall be based on any of the following criteria:

- I. Age in years plus years of **Association** membership totaling 85.
- II. State residents who have medaled in Archery at Olympic Games.
- III. State residents who have medaled in FITA World Championships.

Life members shall be entitled to the privileges of Regular membership.

3-Regular Membership

Any person over the age of eighteen years with a valid ADULT membership with the **National Archery Association** will be a Regular member in the **Association**, with full voting privileges, provided that person is qualified under such rules as the Board may provide.

4-Student Membership

Any person with a valid COLLEGIATE or YOUTH membership with the **National Archery Association** will be a student member.

Student members shall have voting privileges equal to that of a Regular membership.

5-Affiliate Membership

Any CLUB with a valid membership with the **National Archery Association** will be an affiliate member. The Club representative shall have voting rights and other rights and privileges equivalent to those granted to members in good standing.

BYLAW TWO - FEES AND DUES

Initiation Fee and Annual Dues

There shall be no initiation fee and no annual dues required for membership in the **Association**.

BYLAW THREE - DISMISSALS

Offense by a member

The Board of Governors shall adjudge the commission of any offense allegedly committed by a member as defined in Article Six of the Constitution. Upon the written disclosure to the Secretary of any offense allegedly committed by a member, the Secretary shall present the disclosure to the Board of Governors.

Due notice of the alleged offense, with the time and place of hearing, shall be given by the Secretary to the member accused, at least thirty (30) days prior to the date of the hearing.

The alleged offender shall be permitted to appear before the Board of Governors to answer the charges.

Should the Board of Governors adjudge that an offense has been committed, The Board of Governors may recommend to the **National Archery Association** to expel the offender from membership.

The accused member may appeal the decision of the Board of Governors to a committee, of not more than three members, comprised of Past Presidents and Honorary members.

BYLAW FOUR - BOARD OF GOVERNORS

A) Board Powers

The Board of Governors may establish, amend or anil rules in accordance with the Constitution and Bylaws of the **Association**.

B) Board Appointments

The Board of Governors, through the president, may appoint a member of any grade of the **Association**, or other person or persons, to represent it at meetings of other **Associations** or at public functions. The duties of such representatives shall terminate with the occasion for which they were appointed.

C) Association Property

The Board of Governors shall have complete responsibility for the property holdings, property acquisitions and property liquidation of the **Association**.

D) Vacancies

The Board of Governors, by majority vote of the Governors present at a duly called and legal meeting, may declare any elective office vacant upon the failure of its incumbent to perform the duties of office, and shall thereupon appoint a voting member in good standing to fill the vacancy until the following election. Such appointment shall not render the appointee ineligible for election to any **Association** office.

E) Management

The Board of Governors may appoint such officers and agents, as it deems necessary for the transaction of **Association** business. The duties and the authority of such officers and agents shall be limited to those designated by The Board of Governors.

F) Special Meetings

Any Governor may request special meetings of The Board of Governors in writing. The reasons for such a special meeting, also the naming of a time and place for the meeting must be submitted to the Governors for their consideration. If a majority of the Governors concur, a special meeting must be held.

BYLAW FIVE - PRESIDENT

A) President

The President shall be the chief officer of the **Association** and shall preside at all meetings of the **Association** and Board of Governors. The president may choose to designate an alternate to preside at such meetings. When no such designation is made, and in the absence of the president, the ranking Vice President shall preside. The President shall be a member ex officio of all committees.

B) Presidential Directives

The president shall be vested with the authority to issue directives for the purpose of conveying operating instructions necessary to discharge the duties of office. At all times, these directives are to be in accordance with the Constitution and Bylaws and procedures of the **Association**

C) Administrative Committees

The President shall annually appoint the following Administrative Committees:

- I. Election Committee
- II. Audit Committee
- III. JOAD Coordinator
- IV. Tournament Committee
- V. Ranking Committee
- VI. Archers with Disabilities
- VII. College Club Committee
- VIII. NFAA / PSAA Liaison

BYLAW SIX – VICE-PRESIDENT

The Vice President shall perform such duties as may be assigned to them by the President and the Board of Governors. In absence of the President, the Vice-President shall fulfill the duties of the office of President. The Vice President shall be a member ex officio of all committees.

BYLAW SEVEN - SECRETARY

A) Minutes

The Secretary shall keep the minutes of all business and membership meetings. The minutes shall be signed by the Secretary and countersigned by the President. Minutes of **Association** meetings shall be maintained in the **Association** records. B) Records

The Secretary shall sign all **Association** records and documents as required by law.

C) Roster

The Secretary shall maintain a roster of the names of all officers and members, and it shall be the duty of the Secretary to keep a roster of all new officers, members, dismissals and withdrawals.

The **Association** rosters shall not be used or released for any "commercial" purpose whatsoever.

D) Notices

The Secretary shall give all notices required by statute, **Association** Bylaw or resolution. Written notices of the time, place and purpose of all general or special meetings of the members or Board of Governors shall be given by the Secretary at least thirty (30) days prior to the date of said meeting.

BYLAW EIGHT - TREASURER

A) Treasurer

The Treasurer shall function on behalf of the Board of Governors to insure that all funds received by any person for the **Association** shall be immediately entered into the books of account and deposited to the credit of the **Association** in a bank, or banks, to be designated by the Board of Governors.

B) Annual Audit

The Treasurer shall see that the **Association** financial records and investments are audited annually at the close of the fiscal year and a copy of the report furnished to the Secretary and Board of Governors.

BYLAW NINE - REPORTS, PAPERS AND PUBLICATIONS

Distribution

The official record of papers, reports, and other literature of interest to the **Association** shall be published and distributed as the Board of Governors may prescribe.

BYLAW TEN - FISCAL YEAR

The financial year of the **Association** shall be from January 1 through December 31.

BYLAW ELEVEN - MEETINGS

(A) Annual Meeting

There shall be an annual meeting of the **Association** during the annual outdoor championship tournament, unless otherwise ordered by the Board of Governors, for the purpose of electing officers, receiving reports, and transacting other business. Meetings shall be open to all members of the **Association**.

Notice of the annual meeting, issued by the secretary, shall be mailed to the last recorded address of each member at least thirty (30) days before the time appointed for the meeting.

B) Special Meetings

Any group of at least ten (10) active members of the Association may request special meetings of the Association in writing. The reasons for such a special meeting, also the naming of a time and place for the meeting must be submitted to the Governors for their consideration. If a simple majority of the Governors concur, a special meeting must be held.

Notice of the special meeting, issued by the secretary, shall be mailed to the last recorded address of each member at least twenty (20) days before the time appointed for the meeting.

C) Order of Business

Written notice of the order of business shall be published at least one (1) day in advance of any regular or special meeting of the **Association**.

BYLAW TWELVE - VOTING PROCEDURE AT MEETINGS

All questions at any legally convened **Association** meeting shall be decided by a simple majority of the votes cast.

BYLAW THIRTEEN - ELECTIONS

A) Officers

The election of **Association** officers shall take place annually at the time and place of the regular annual meeting. Only active members shall be eligible for office. Candidates receiving the majority of votes cast shall be elected. Any member shall be eligible for re-election. The elected officers shall, upon election, immediately enter in their performance of their duties and shall continue in office until their successors are duly elected.

B) Board of Governors

At the first annual meeting next held after the adoption of these Bylaws, there shall be elected by vote six (6) members of the Board of Governors, two (2) of whom shall be elected for a term of one (1) year, two (2) of whom shall be elected for a term of two (2) years, two (2) of whom shall be elected for a term of three (3) years.

At each annual meeting thereafter, a number of Board members equal to that of those terms that have expired or are about to expire shall be elected to a term of three (3) years. Any member shall be eligible for reelection. The elected Board members shall, upon election, immediately enter in their performance of their duties and shall continue in office until their successors are duly elected.

BYLAW FOURTEEN - ASSOCIATION EMBLEM

Right to use

The right to use the **Association** emblem shall not be granted to any but members and then only for **Association** purposes. Members may, however, identify themselves as "FITA Archers of Pennsylvania Member" on letterhead, business cards, and on other business related material. The **Association** emblem, which might be construed to imply endorsement, may not be used on any of this business-related material.

BYLAW FIFTEEN - DISCONTINUANCE

The **Association of FITA ARCHERS OF PENNSYLVANIA** cannot be discontinued without the approval of three-fourths of the voting members.

In event of the discontinuance of the **Association**, after paying or adequately providing for the debts and obligations of the **Association**, the remaining assets of the **Association** shall be distributed to a non-profit fund, foundation, or corporation which is organized and operated exclusively for charitable, educational, religious, and or scientific purposes and which has established its tax exempt status under section 501(c)3 of the Internal Revenue Code as designated by the **Eastern Archery Association**.

However, if the named recipient is not then in existence or no longer a qualified distribute, or unwilling or unable to accept the distribution, then the assets of the **Association** shall be distributed to a fund, foundation, or organization which is organized and operated exclusively for the purposes specified in section 501(c)3 of the Internal Revenue Code.

BYLAW SIXTEEN - PROCEDURES

All parliamentary procedures not covered by the foregoing shall be conducted under the rules established by "Robert's Rules of Order--Revised".